



Association of
Canadian Archivists

Association canadienne
des archivistes

**Association of Canadian Archivists
Annual General Meeting
Ottawa Marriott Hotel
Ottawa, June 10, 2017 @ 3:30**

1. Call to order
Meeting was called to order at about 3:35 p.m.
2. Approval of AGM Agenda
As published, moved by Luciana Duranti, seconded by Fred Farrell.
Approved.
3. Report of Proxies”
13 submitted, Max Otte, Kathy Winsor Bohlman, Kathryn Harvey, Rod Carter, Nicole Bonk, Heather Home, Shamin Malmas, Kate Guay, Krista Jamieson, Luciana Duranti, Chris Trainor
4. Approval of Minutes of 2016 AGM
Approval from last year AGM in Montreal as published. Moved by Jordan Bass, seconded by Raegan Swanson. Approved.
5. Synopsis from the Members Input Session
The President summarized the session and covered the activities of the board during the past year. She reported that, during question period the discussion focused on communications with vendors; diminishing membership; membership cost and fatigue; guidelines for student chapters and involvement; the proposed task force for an Associations Alliance; more cooperation between ACA and provincial organizations; the ACA bulletin (when it is published, rich content perhaps provided by students); loss of money from other sources; conference registration; the strategic plan and the goals for such a plan; indigenous members, institutions’ benefit from membership.
6. President’s Report
Accept as presented. Moved by Luciana Duranti, seconded by Jennifer Mohan.
Approved.
7. Vice-Presidents Report
Accept as presented, highlighted committee and volunteer work. Thanked the board and ACA office, volunteers. Moved by Jordan Bass, seconded by Frank Kim Efird. Approved.
8. Report of Secretary
Report work of the year as presented, highlighted and thanked members. Moved by Patti Harper, seconded by Michael Gourlie. Approved.



Association of
Canadian Archivists

Association canadienne
des archivistes

9. Report of Directors at Large
Move to accept as presented. Moved by Krisztina Laszlo, seconded by Corinne Rogers. Approved.

10. Committee Reports
Reports accepted as presented. Moved by Luciana Duranti, seconded by Shamin Malmas. Approved.

11. Task Forces Report
Website task force report accepted as presented. Moved by Luciana Duranti, seconded by Anna Gibson-Hollow. Approved.

12. Special Interest Section and Student Chapters Reports
Moved to accept as presented. Moved by Luciana Duranti, seconded by John Roberts. Approved.
Report about Student Chapters. Moved to accept as presented. Moved by Krisztina Laszlo, seconded by John Roberts. Approved.

13. Report of the Treasurer
Discussed details of the past income and deficits, *Archivaria*, workshops, investment income.
Questions about revenue and expenses for *Archivaria*, and discrepancies between Treasurer's report and the audited statement.
Question about membership renewal and declining numbers, such as, what time period will be used to determine whether there was an increase or a decline in membership? We did not go up and hover around the same number of members. One would expect a higher number of members with the amount of graduates produced by the various programs. The middle-income membership is going down. The Chair of the Membership Committee needs to look at these issues. The ACA is currently trying to build this committee with new TOR.
What was registration for conference – 276.
Move to accept the Treasurer's report as presented except for the requested edits. Moved by Chris Trainor, seconded by Frank Kim Efir. Approved.

14. Receipt of Audited Financial Statements to December 31, 2016
Moved as presented. Moved by Chris Trainor, seconded by Rachel Barton. Approved.

15. ACA Foundation Report & Financial Statements to December 31, 2016
Moved as presented by the foundations board of directors. Moved by Chris Trainor, seconded by Fred Farrell. Approved.



Association of
Canadian Archivists
Association canadienne
des archivistes

16. Approval of Membership Fees for 2018

Fees will not change this year. Moved by Luciana Duranti, seconded by Susan Hart. Approved.

17. Acceptance of the Budget for 2018

Revenues overstated, expenses correctly identified, edits required for the presentation of the draft Budget. Moved by Chris Trainor, seconded by Brian Beaven. Approved.

Questions about lack of reporting on Calls to Action and the requirement for federal government funding - The SCCA (Steering Committee on Canadian Archives) Task Force on the Calls to Action has applied to SSHRC for funding but there are no results yet. Information provided that the ACA would not receive this money anyway. Perhaps there is a way to make a direct request to the federal government for support for Calls to Action-related activities. The federal government does not know the difference between the SCCA and the ACA so to whom does the money go? Discussion to be continued during the Resolutions. Question was asked about the difference between strategic and operational reserves. It was suggested that the confusion between the two is a great reason why we should hire someone to look at the books. Approved as moved and seconded.

18. Approval of Auditors for 2017

Moved to accept the auditors. Moved by Chris Trainor, seconded by Paul Henry. Approved.

19. Resolutions

Discussions:

Lack of reporting from the SCCA Task Force -

Resolution 70 and language about who is responsible - should SCCA directly ask the federal government for funding? Has anyone actually asked the federal government what providing funding meant?

Will AAQ be with the ACA if we take responsibility for the task force and calls to action?

To bring the work from the SCCA to the ACA AGM or members input to disseminate work to archivists. The SCCA has been slow to share information and their website has been developed very slowly.

Resolution – The ACA Board to follow-up on call to action #70 for direct funding from the federal government. Moved by Greg Bak, seconded by Fred Farrell. Approved.



Association of
Canadian Archivists
Association canadienne
des archivistes

Resolution – at each ACA AGM the ACA Board to report on any activity the association is involved in about the Calls to action and to provide opportunity for the membership to deliberate on the report. Moved by Jamila Ghaddar, seconded by Kate Guay. Approved.

Resolution – the ACA board to consider the ICA Human Rights principles and make a recommendation to membership around the basic principles for archivists and records managers in support of human rights at the 2018 AGM. Moved by Shelley Sweeny, seconded by Patricia Kennedy. Approved.

20. Election of incoming Directors

There are 4 positions available.

Vice-President - Nominee Rebecka Sheffield – Moved to accept by Jonathon Dorey, seconded by Heather Home. Approved.

Director at Large (2 years) – Nominee Jennifer Mohan – Moved to accept by Susan Hart, seconded by Heather Gordon. Approved.

Secretary – Nominee Jane Morrison. Moved to accept by Approved

Director at Large (1 year term) – Nominee Suher Zaher-Mazawi – Moved to accept by John Roberts, seconded by Corinne Rogers. Approved.

21. Other Business

Program Committee Edmonton 2018 – presentation. The theme is Truths, Trust and Technology.

Members of program committee – Victoria Lemieux, Greg Bak, Sylvaine Belanger, Fred Farrell, Terry O’Riordan, Ken Thibodeau.

22. Meeting adjourned at about 5:30 pm.