



Association of
Canadian Archivists
Association canadienne
des archivistes

Scope and Content

Monthly ACA Newsletter
November 2021, Volume 2, Issue 11

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Scope and Content is issued the first Thursday of each month. If you have any comments or feedback, please contact the [Communications Committee](#).

President's Update

Welcome to November, everyone! Before delving into all the exciting updates and news we have for you this month, I wanted to take a moment to say “thank you”.

Thank you to the many, many amazing volunteers who make it possible for the ACA to do what we do best – provide our members with opportunities for learning, communication, networking, and engagement. It is through the tireless efforts of our volunteers that we, as members, have such a robust suite of professional development workshops and conference sessions to attend; dynamic and relevant professional communications available to us via a newsletter, blog, and social networking channels to keep us up to date; and thought-provoking articles in Archivaria with which to engage. And let’s not forget the herculean efforts of those volunteers whose work supports the work of the higher profile committees: those who draft and review ACA policy, those who vet financial proposals, those who build our membership base, and those who find our amazing committee volunteers. While this year we may not be able to host an online awards ceremony, we don’t need a ceremony to acknowledge the work of our amazing ACA volunteers. Thank you, to each and every committee chair and member. Without you, we would not be the ACA.

Our bi-annual Planning & Priorities Meetings are scheduled to take place from November 5 to 6, 2021. During this time, most ACA committees will be meeting with the Board and each other to review workplans, brainstorm new initiatives, and work through challenges. This year’s meeting will focus on integrating the final outstanding objectives outlined in the ACA’s Strategic Plan for 2018-2021 into committee workplans.

As always, please feel free to [email](#) if you have any concerns about the ACA or any suggestions on how to make your association better. We always appreciate your feedback!

Warmest regards,

Erica Hernández-Read, ACA President

Renew Your Membership and Win!

It’s time to start thinking about renewing your ACA membership!

The ACA Membership Committee is pleased to announce our [annual member early-bird renewal campaign](#), and members are encouraged to renew online.

From Archivaria and our outstanding Annual Conference to mentorship and Special Interest Sections, the ACA provides programs designed to help you make the most of your archival career.

The ACA offers an annual membership to individuals that begins January 1 and continues to December 31. Members must have paid their membership fees to volunteer for committee positions, to hold Board of Director roles, and to take advantage of member rates for conference fees and workshops.

Renew your membership by **December 31, 2021** to be entered into the early bird contest. Prizes this year include gift cards for Canadian Tire, Amazon, and Indigo, Fitbits, Earbuds, Headphones, and Hammocks! Prizes will be drawn the week of January 4, 2022.



ACA 2022: Submission Deadline Extended

Still not sure if you are going to attend ACA in person this year? Neither are we! So in the spirit of all things uncertain, we are thrilled to be planning a hybrid conference this year.

This year's conference, titled "UnSettled: Redefining Archival Power," is looking to present myriad perspectives on how archives and archivists are engaging in transformative practices to redefine themselves and their work in a conscious counter-response to the colonial framework in which traditional archival theory and practice has shaped public and community memory. If you have taken time to reassess your own practices and motivations, or if you have undertaken an initiative which "unsettles" traditional archival practice in some way, this conference is the place to share your experience!

The [submission proposal deadline](#) has been extended until **November 7, 2021**. So please consider proposing a paper, a panel, a poster, a round-table, a dialogue, or better yet, something brand new! The Conference Program Team would love to hear from you.

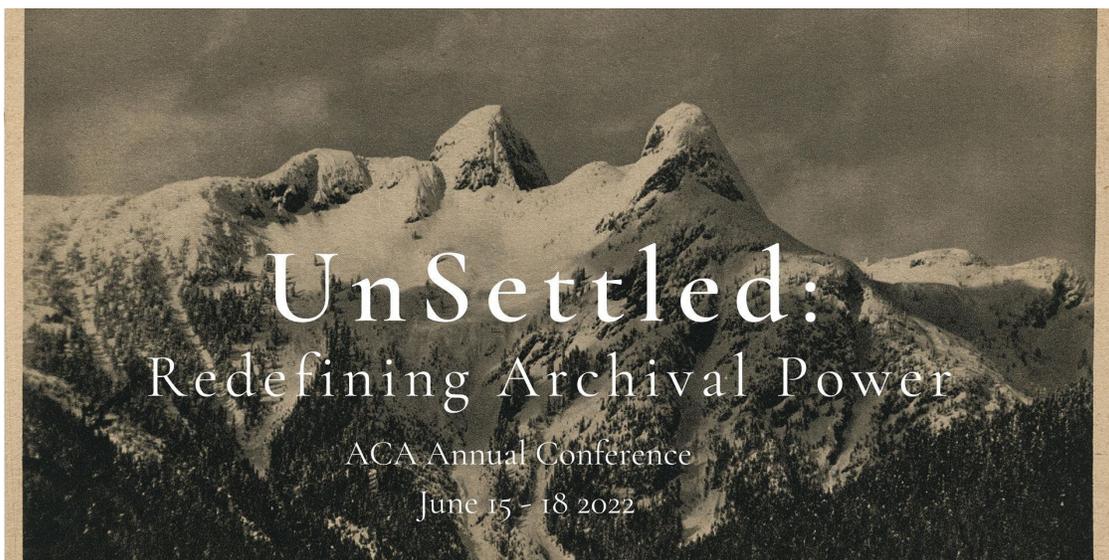


Image credit: Sk̓w̓wú7mesh (Squamish) they are known as Ch'ich'iyúyElxwíkn ("Twin Sisters" or "Two Sisters"). Frank, Leonard, 1870-1944. "[The Lions](#)." P. Vancouver : Importex Company, 1919. Original Format: University of British Columbia. Library. Rare Books and Special Collections. Uno Langmann Family Collection of B.C. Photographs. UL_1628_0125. Web. 8 Sept. 2021.

ACA 2022 – UnSettled: Redefining Archival Power

June 15-18, 2022 at the University of British Columbia, Vancouver

This year's conference will be hybrid (both in-person and online), subject to public health guidelines.

Archives are changing and transforming! Archives are repositories that help shape public and community memory. Traditional archival theory has upheld control of the historical record by colonial institutions, western perspectives, and whiteness. This power has been used to marginalize, other, undervalue, and erase diversity within the archive and public memory. As a result, colonial institutions have perpetuated their own biases against non-western worldviews to mobilize public memory in support of ongoing colonization.

Today, archives are used to empower, fill gaps, educate, and celebrate the voices and perspectives of those traditionally barred from this work. Transformative practice allows us to rethink traditional western theory, forge a path of solidarity, and uphold our work based on collective values in regards to archival work. The power of archives and memory keeping is evolving into something new. UnSettled hopes to shine a spotlight on the many ways the profession is redefining archives and archival work.

We welcome proposals in all formats, including individual traditional papers, panel sessions, full sessions, and round-tables, or feel free to suggest something new! We encourage participation from all individuals and organizations involved in memory work, including students, new professionals, and community archivists. Our goal is to hear from a variety of perspectives.

Suggested Topics:

- Implementation of TRC Calls to Action, Reconciliation, BLM, #MeToo, Idle No More, Stop Asian Hate, etc.
- Archives actively taking a stance on anti-racist, feminist, decolonial practices, and confronting systemic injustices
- Examples of community engagement related to diverse structures of organizing archives (e.g., grassroots and community-led archives, published history initiatives, memoir writing, oral history projects, etc.)
- Archives embracing ways of knowing that are new to western archival theory (e.g., culturally appropriate memory keeping)
- Archivists who have faced institutional barriers
- Data Sovereignty
- Re-examinations of archival education and/or theory
- How archival practices are continuing, growing, adapting, or reframing to work within new paradigms

ACA 2022 Submissions

Student papers and posters: There will be an additional Call for Student Papers as well as a Call for Posters later this year, with submission deadlines early in 2022. Those papers selected for the new voices (student) session will be eligible for funding.

Please feel free to direct questions to: Krisztina Laszlo, Chair, ACA 2022 Conference Program Team, at Program.Team@archivists.ca.

Get Involved

Professional Development Committee: The Professional Development (PD) Committee is seeking new members to guide and support its expanding mandate. Acknowledging the imperative for the PD Committee to better represent the needs and interests of the larger ACA membership, we encourage applications from archival professionals who are:

- Indigenous, Black or People of Colour, or from other equity-deserving groups;
- and/or students;
- and/or located outside of Ontario and Quebec;
- and/or who work in archives outside of a university setting (e.g., community, corporate, government, etc.).

For more information about the PD Committee's activities and to submit an expression of interest, please visit the [ACA volunteer form](#).

Mentorship Program: Sign-up forms are now open for participants to enrol in the [ACA Mentorship Program](#)! The enrolment deadline is **November 15, 2021**.

Students and new professionals can sign up as mentees paired with another professional in the Canadian archival community.

We're also seeking volunteer mentors. Please consider signing up as mentor to connect with someone newly entering the profession and offer your insight into archival issues, working environments, and career development. Any ACA member with a minimum of 5 years post-graduate experience in the field is eligible. We welcome archivists and information professionals with a range of institutional backgrounds to become new mentors.

Any questions can be directed to Mentorship Program Coordinator, [Jamie Sanford](#).



50th Anniversary Working Group: Did you know that the ACA turns 50 in 2025? Time flies when you're having fun! In October, the Board approved the formation of the 50th Anniversary Working Group! If you want to help plan an amazing event to celebrate 50 years of ACA activities, conferences, baseball games, fellows, comradery and much, much more, please submit your interest using the online [Volunteer Form](#). Working group meetings will begin in 2022.



Special Interest Section on Personal Archives (SISPA): Melanie Hardbattle is the new chair of the Special Interest Section on Personal Archives, assuming the role from co-chairs Bonnie Woelk and Krisztina Laszlo. Thank you to Bonnie and Krisztina for their leadership of this group. Members of SISPA are currently working towards producing a guide to donor relations. If you are interested in contributing your time and ideas to this project, please contact Melanie, SISPA.Chair@archivists.ca.

Government Records Special Interest Section (GRSIS): Brew up a big pot of coffee and join us for our next chat on November 25, from 10:00 AM – 12:00 PM PST. Please reach out to Susan Hart, [GRSIS Chair](#) if you would like to focus on a certain topic. Zoom details will be automatically sent to your email address when you RSVP below.

GRSIS RSVP November 25

Upcoming Workshops

The Professional Development Committee has an amazing lineup of workshops planned for the fall and early winter. All workshops are listed on the [ACA Workshops page](#). The cost for each workshop is listed online, but if you require support or subsidization to attend any of these workshops, please contact the [ACA office](#).

Creating Online Exhibits for Digital Collections
November 10, 2021, 4:00 – 6:00 PM (ET) on Zoom

Making Movies for Archivists

November 17, 2021, 1:00 – 3:30 PM (ET) on Zoom

Advanced Workshop: Creating Online Exhibits for Digital Collections

November 24, 2021, 4:00 – 6:00 PM (ET) on Zoom

A Simple and Cheap Digital Preservation Workflow

January 14, 2022, 12:00 – 3:30 PM (ET) on Zoom

Call for Workshop Proposals

The ACA [Professional Development Committee](#) invites proposals for workshops relating to all areas of archival practice during the ACA 2022 Annual Conference. We are also seeking proposals for workshops to be offered throughout 2022.

Workshops can be between 1.5 hours and 2.5 hours long. All non-conference workshops will be offered online via Zoom; conference workshops may potentially also take place in-person or via a hybrid modality (in-person and online at the same time) depending on public health guidelines at the time of the conference.

An honorarium of up to \$250 will be offered per workshop, based on duration. Further details about the call are available on the [workshop submission form](#).

Workshop proposals are due **November 22, 2021**.

ACA Financial News at a Glance

In collaboration with the ACAF Board and the ACA Secretariat, the audit of ACAF 2020 financial statements is underway with our member-endorsed Accountant Firm: Ouseley Hanvey Clipsham Deep LLP Chartered Professional Accountants.

In spring 2021, the ACA re-invested a conservative portion of our GIC returns in a new, equity markets portfolio according to advice provided by our RBC Wealth Management, RBC Dominion Securities Investment Advisor, Sebastien Brown, CIM. The ACA October 2021 [investment statement](#) reports positive gains on this investment.

The Membership Committee, ACA Secretariat, and Finance Committees are reviewing and refreshing reports undertaken in recent years to review ACA member categories and fees and bring them in line with the ACA Strategic Plan 2018-2021 and ACA Equity Commitments. The ACA Board will consider these findings in an effort to present a motion on amended member fee structures for member vote in 2022.

The ACA Treasurer and Secretariat welcome member questions regarding ACA's finances. Please feel free to reach out at any time to Andrea McCutcheon, [ACA Treasurer](#), and Jo McCutcheon, [ACA Executive Director](#).

Communications Updates

Website Renewal Working Group: Update & Request for Content: As you may recall, in 2019 the Membership Task Force, led by Suher Zaher-Mazawi and Rebecka Sheffield, led the tremendous task of building a new ACA website. As we all know, websites are in constant need of attention; so over the past few months, the Website Renewal Working Group, led by Director-at-Large Andrew Chernevych and Communications Committee Chair Karen Suurtamm, has been working on refreshing the ACA website. With intentions of making our website a dynamic "go-to" place for ACA news and communication, the Working Group is hoping members can contribute to an ACA Image Library that visually documents the history of the Association and its members. If you have ACA-related photos or textual documents to share, please upload them via this link.

Calendar of ACA Activities: One of the exciting website updates that will soon be released is a Calendar of ACA Activities. Through this [colour-coded calendar](#), members can see upcoming ACA committee meetings, submission deadlines, workshops and engagement events, Board activities, and ACA office holidays. It will be a great way to ensure you never miss an event!

Raise an Issue! As part of our overall website refresh, and in keeping in line with the objectives of our 2018-2021 Strategic Plan, we are delighted to announce the launch of a new ACA ["Raise an Issue" form](#)! This form will be available to both members and the general public and will be a means through which people can bring the ACA's attention to specific advocacy, outreach, and/or awareness issues that may require action by some facet of the ACA – the Board, our committees, our secretariat, or our membership.

Archival Community News

Congratulations, Laura Millar, on receiving the 2021 [2021 Emmett Leahy Award](#)! The prestigious global award recognizes outstanding contributions by individuals for their impact in the field of records and information management.



Documentary Heritage Communities Program: [The Documentary Heritage Communities Program](#) (DHCP) call for proposals is now open! Please visit the website for more details and register for the [DHCP webinars](#) to help you create a successful application. The application deadline is January 12, 2022.

Reopening Fund for Heritage Organizations - Museums Assistance Program: The deadline for the [Reopening Fund for Heritage Organizations](#) under the Museums Assistance Program (MAP) has now been extended until **November 29, 2021**. This funding will help heritage organizations that have felt the impact of the COVID-19 pandemic as they reopen and safely welcome back visitors. Not-for-profit organizations with a heritage collection, such as museums, archives, galleries and historic sites, may be eligible to receive funding. Indigenous organizations with a heritage collection are also encouraged to apply. Organizations can receive between \$1,000 and \$100,000 in reopening support

ARMA Conference and Call for Speakers: ARMA Canada's five western local chapters (Vancouver Island, Vancouver, Calgary, Edmonton, and Saskatchewan) will be holding a records and information management (RIM) conference from October 5-7, 2022 in Kelowna, B.C. This conference is named "[Wine-ing About Records](#)," a reiteration of the very successful Whining About Records conference held in 2010, and will consist of three themed streams: Records Management Basics 101, Records Management in Indigenous Organizations, and Special Topics. It will provide an opportunity for members and non-members from a variety of professional backgrounds and levels to expand their records and information management knowledge, meet with exhibitors, and network with their peers.

The organizers are looking for speakers on the following topics:

- RIM programs and initiatives that demonstrate measurable impact and results
- Best practices and standards
- Case studies
- Strategies for improvement and innovative approaches

If you are interested, you can submit a [session proposal form](#) by **November 15, 2021**. Questions can be directed via email to the [Program Committee](#).

10% Carr McLean discount for Members

The Carr McLean discount is available for both individual and institutional ACA members for the entire membership year. This discount can be applied to any order over \$100 and is non-transferrable. [Contact the ACA Secretariat](#) for the discount code that will remain effective until December 31, 2021. A new code will be available for next year.



Do you know a member who's made big news? Is there something going on that you think the Canadian archival community should hear about? Don't hesitate to forward stories to the [Communications Committee](#), and we'll help spread the word.

Job Opportunities

Submit your [job opportunity here](#) and it will be posted to the ACA website. We will also share this opportunity on our social media channels.

[Assistant Professor - Indigenous Data Studies](#), University of Toronto, Faculty of Information

Deadline: November 29, 2021



[Assistant Professor - Indigenous Knowledge Systems](#), University of Toronto,
Faculty of Information

Deadline: November 22, 2021



[Archivist](#), BC Public Service - Ministry of Citizens' Services

Deadline: November 21, 2021

[Library Service Manager - Preservation and Digitization](#), Toronto Public Library

Deadline: November 18, 2021



[Library Service Manager - Rare Books and Archives](#), Toronto Public Library

Deadline: November 18, 2021



Deadline: November 16, 2021



[Assistant Professor - Black Studies and the Archives](#), University of Toronto,
Faculty of Information

Deadline: November 15, 2021



[Archival Intern](#), Oseredok Ukrainian Cultural and Educational Centre

Deadline: November 15, 2021



[Archivist Consultant](#), Calgary Public Library
This opportunity will remain open until filled.

Follow the ACA on our social media channels:

[Facebook](#), [Twitter](#), [LinkedIn](#) and [Instagram](#)



Do you have news you'd like the ACA to share via its social media channels? The Communications Committee has created [a form you can use](#) to give us the details!

Contact Us

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The ACA office is located on the unceded, unsurrendered Territory of the Anishinaabe Algonquin Nation whose presence here reaches back to time immemorial.