



Member Recognition Award

Award

Member Recognition Award

Purpose

- To identify and honour members of the Association who have made significant contributions to the ACA and to the archival profession;
- To raise the standard of practice within the profession by recognizing and rewarding excellence;
- To promote interest in the archival profession in Canada by acknowledging publicly the contributions made by individual archivists.

Scope

The Member Recognition Award may be awarded annually to any individual, affiliated association or institution who is a member of the Association in good standing.

Responsibility

The Awards Committee shall receive and evaluate all nominations.

The Committee shall decide the recipient(s) of the award for each year or decide that no award shall be given and recommend this decision to the ACA Board for approval.

The Board of Directors shall approve the recipient(s) of the Member Recognition Award.

Eligibility

All members of ACA, including professionals working in archives, records management, access, privacy, and preservation.

Current members of the Board of Directors; Governance Committee; Awards Committee; Coordinators and Association employees are not eligible.

Selection Criteria

Individual:

- Nominee's volunteer activities have made a significant contribution to the ACA; and
- Nominee has consistently contributed to the profession.



Association of
Canadian Archivists
Association canadienne
des archivistes

- Nominee has consistently demonstrated excellence in their professional work and contributions.

Corporate Body:

The following criteria shall be applied when nominees are considered for the Member Recognition Award.

- Nominee operates archival programs and services according to accepted professional standards of practice.
- Nominee activities have made a significant contribution to the archival profession or community.
- Nominee's archival program demonstrates a level of innovation and excellence that makes them a model for others.

Nomination and Selection Procedures

Nominations are made by the membership at large and submitted to the Awards Committee. Bestowing the award shall be based on evidence submitted by the nominator(s) and the criteria outlined for the award. The Committee decides the final recipient(s) by majority vote and submits them to the Board of Directors.

Instructions for Submissions

All nominations must be accompanied by a completed nomination form describing the nominee's achievements, related supporting documentation, and two letters of support from members in good standing. Nomination form and related documentation must be submitted electronically.

Deadline for Submissions

Submissions must be received by the Governance Committee by the 30th of April, 2019.

Prize

Certificate.

Date and Place of Presentation

Member Recognition Awards shall be bestowed at the Awards Luncheon at the ACA Annual Conference.