



Association of  
Canadian Archivists  
Association canadienne  
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## **Association of Canadian Archivists**

# **Individual and Institutional Membership Member Motions October 2022**



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## INTRODUCTION

Over the past year, the ACA Board has prioritized a review of Individual and Institutional ACA membership fee amounts and structures. The ACA Board, Membership Committee, Financial Review Committee, and Institutional Membership Working Group have worked in recent years to reconsider the viability and merits of amendments to these.

Work on Institutional memberships was initiated by the Board in response to member feedback from the strategic planning process. In 2019, the Membership Committee completed a survey in 2019 and in 2020, the Institutional Membership Working Group was established. The findings and recommendations of this group's study of members and non-members' opinions on the ACA's Institutional member category were published in the 2021 Bulletin [link] in "Addendum D: Institutional Membership Working Group Report June 2021.

Work on Individual memberships was initially undertaken in response to a 2016 General Membership vote to increase fees rather substantially, and subsequent deferrals to implementing these increases was based on the ACA's improving membership and financial circumstances, and the changeable and uncertain circumstances that have occurred in recent years.

Mindful of cost-of-living increases and the Fall 2020 ACA Equity Commitments, the Membership Committee and ACA Secretariat refreshed the data in the initial reports to reflect current ACA finances and membership trends.

Based on feedback from the Financial Review Committee and ACA Standing Committee Chairs, the ACA Board has reviewed the following recommendations brought forward by these committees and voted in favor of accepting them. Two motions will be put to a Special Member Vote on Wednesday, November 16<sup>th</sup>, 2022. Members are able to view the two reports that informed the Board's decisions on the ACA website [link].

The Board would like to express its gratitude to Jane Morrison and the Institutional Membership Working Group, Jonathan Dorey, Shamin Malmas, Kira Baker and the Membership Committee, former ACA Treasurer Andrea McCutcheon and the Finance Review Committee, as well the ACA Office staff Jo McCutcheon and Maureen Tracey for their work on this important membership matter.

### **Member Motion #1**

Motion to adopt the proposed Individual member fee changes, to start at the beginning of the 2024 membership year, as outlined in the Option 2 Salary Range table presented in the Individual Membership Fee Report 2022:

[https://archivists.ca/resources/Documents/Governance%20and%20Structure/IndividualMembershipFeeReport2022\\_final.pdf](https://archivists.ca/resources/Documents/Governance%20and%20Structure/IndividualMembershipFeeReport2022_final.pdf)

### **Member Motion #2**

Motion to adopt the proposed Institutional member fee changes, to start at the beginning of the 2024 membership year, as outlined in the Option 3 Staff Range table presented in the Institutional Membership Fee Report 2022

[https://archivists.ca/resources/Documents/Governance%20and%20Structure/InstitutionalMembershipFeeReport2022\\_final.pdf](https://archivists.ca/resources/Documents/Governance%20and%20Structure/InstitutionalMembershipFeeReport2022_final.pdf)