



## ACA Mentorship Program

### ACA Mentor Orientation Information

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Welcome to the ACA Mentorship Program, we are thrilled you are participating! The goal of the ACA mentoring program is to facilitate the integration of new archivists into the Canadian archival community by matching them with mentors who may advise and guide them on work and career management issues.

You will be matched with your mentee by mid- January and the ACA Mentorship Coordinator will introduce you to your mentee by the end of January.

### Your Role

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Your main role is to have fun with ACA mentees and offer them a friendly point of contact with the Canadian archival community and a safe place to ask some of their unanswered questions about archival concepts and practice and the archival profession as a whole. The types of topics ACA mentees may have questions about include:

- How you came to decide on becoming an archivist
- What you like/dislike about being an archivist
- Special interest areas of archives that you are interested in and why
- Approaches to academic research, essay writing, and archival studies in general
- Balancing life and school
- Pros and Cons of working in different archival settings (academic, business, religious, etc.)
- Practicalities of working in the archival profession (conferences, continuing professional development, grant writing, etc.)
- Advice on job searching and CV building

The recommended mentorship period is one year, however, the mentoring relationship may continue if both parties agree. The suggested role for the mentor is to: give information relating to career and skill development; listen and provide feedback; give advice and concrete suggestions on professional development; and reflect what is expected and valued in the archival profession. It is the responsibility of the new archivist/student (mentee) to respect the other commitments of the mentor (i.e., working around the mentor's schedule).



## Conference Orientation

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Please attend this orientation and enjoy the opportunity to meet the members of the ACA Board of Directors and ACA Fellows, as well as the Conference Program and Host Chairs. This is a chance for the ACA to thank you for volunteering as a mentor and also a chance to debrief with other mentors on your experience.

If your mentee is also attending the ACA Conference, this is a great opportunity for you to connect face-to-face! The [2019 ACA Conference in Toronto](#) will take place at the [Chelsea Hotel](#), and the reception for Mentors and Mentees will be held on June 5<sup>th</sup> in advance of the Welcome Reception.

## ACA Mentorship Online

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The ACA website will list all ACA Mentors for the current year. ACA Mentees, however, will not be listed.