

## Honorary Archivist Award

### **Purpose:**

The purpose of this award is to recognize individuals and corporate bodies whom the ACA wishes to honour for their contribution to the archival profession.

### **Scope:**

Honorary Archivist may be awarded to any individual or corporate body, normally not a member of the ACA nor involved in the archival profession.

### **Responsibility:**

The Awards Committee shall receive and evaluate all nominations.

The Committee shall decide the recipient(s) of the award for each year or decide that no award shall be given and recommend this decision to the Board for approval. The Board of Directors shall approve the recipient(s) of the Honorary Archivist Award.

### **Eligibility Rules:**

- Current members of the Board of Directors; Governance Committee; Coordinators and Association employees are not eligible.

### **Selection Criteria:**

The following criteria will be applied when nominees are considered for the Honorary Archivist Award.

- Nominee has made significant contributions to the Canadian archival community.
- Nominee's contributions demonstrate a commitment to the profession that has resulted in a significant impact on the archival community.
- Nominee has advanced the goals and objectives of the ACA.

### **Nomination and Selection Procedures:**

Nominations are made by the membership at large and submitted to the Awards Committee. Bestowing this award shall be based on evidence submitted by the nominator(s) and the criteria outlined for the award. The Awards Committee shall evaluate the nominees for each year and will recommend this decision to the ACA Board for approval. The Awards Committee may also determine and recommend to the ACA Board that no award shall be given.

### **Instructions for Submissions:**

All nominations must be accompanied by a completed nomination form describing the nominee's achievements, curriculum vitae, and three letters of support from members in good standing.

Nomination form and related documentation must be submitted electronically.



Association of  
Canadian Archivists  
Association canadienne  
des archivistes

**Deadline for Submissions:**

Submissions must be received by the Awards Committee by August 16, 2020.

**Prize/Benefit**

The Honorary Archivist entitles recipients to attend ACA events, including the annual conference, AGM (non-voting), and workshops at individual member's rates.

**Date and Place of Presentation**

Honorary Archivists award shall be presented at the Online Awards Celebration in September 2020..